

## Activity/Senior Center checklist

The checklist is designed to help you know what to look for and to remember what you saw when you visited an activity/senior center. Use the back of the checklist to write down any additional comments. If you are visiting several centers, use this checklist to compare one site to another.

Name of Senior Center: \_\_\_\_\_

Director/Sponsoring Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Website or Email: \_\_\_\_\_

### Who is Served?

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any restrictions on who may attend the center?
	Who is their target market? <input type="checkbox"/> 50–65 <input type="checkbox"/> 66–74 <input type="checkbox"/> 75–90

### Classes

<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have classes available?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you offer senior discounts
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there in-city/out-of-city discounts?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are they in cooperation with a community college?

### Services

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are the center's hours and days of operation convenient for you? Days of operation: _____ Hours: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center offer activities that are of interest to you? If yes, what are some of these activities?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center offer regular social events? If yes, what are some of these events?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there lectures? If yes, what have some of the recent topics been?

## Services

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there fitness activities?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center offer trip and tours? If yes, what have some of the destinations been?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are they accessible to individuals with disabilities?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are participants involved in planning activities?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center partner with community groups?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is transportation to and from the center available? <input type="checkbox"/> During the day <input type="checkbox"/> Weekends <input type="checkbox"/> Evenings
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do they have computer and internet access?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center have free WI-FI?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are meals offered? If yes, which meals and when?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the center able to cater to special dietary needs?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are snacks available?

## Staff

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there volunteer activities available?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there staff members fluent in the language you are most comfortable speaking?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do there appear to be an adequate number of staff?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there staff members who specialize in working with participants with dementia and memory loss?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center require criminal record checks for employees?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are staff members trained in emergency procedures?

## Physical Environment

<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center provide a safe and secure environment?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is there an automatic fire alarm system and sprinklers?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the center wheelchair accessible?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is there comfortable furniture?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the center clean and well-maintained?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the center have assisted hearing devices?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is there adequate parking?

## Credentials

<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the center licensed or certified (if required in your state)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	How many years has the center been in operation?

## Cost

<input type="checkbox"/> Yes <input type="checkbox"/> No	Is there a membership fee?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is financial assistance available for services you'd like to use?

## Overall quality

**Rate the Center in the following areas on a scale from one to ten, with ten being a perfect score:**

	1	2	3	4	5	6	7	8	9	10
Do you feel welcomed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the participants happy and active?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do staff seem caring and concerned?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, do the activities seem interesting to you?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the center convenient for you to get to?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>